



INTERSCHOLASTIC  
**EQUESTRIAN**  
ASSOCIATION

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# Top Notch Equestrian Team

Show ID #

*HB11036*

September 30, 2023

Top Notch Equestrian Center

200 Roxbury Station Rd

Phillipsburg, NJ

Interscholastic Equestrian Association Point Show

The following have been invited to officiate:

**Judge**

Bryan Bradley, Provisional Official  
Warwick, MD

**Manager**

Paula K. Merrill  
Washington, NJ

**Course Designer**

Kelly Poff  
Phillipsburg, NJ

**Steward**

Bri Quinn, Zone 11 Region 8 President  
Mooretown, NJ

**Medical Personnel**

Tyler Herb, EMT  
Belvidere, NJ

**In Gate**

TBD

**Secretary**

Paula K. Merrill  
Washington, NJ

**\*\*\*QUALIFICATION STATEMENT\*\*\***

Membership in IEA is mandatory; only teams and individuals who are members may compete. Member's paperwork must be processed and the Member activated on the team roster prior to entering an IEA show pursuant to Rule G2000 in the *IEA Rules and Regulations of Membership General Rules*.

## **Sportsmanship Statements**

(Statement and Oath to be printed in the prize list and program.)

Rule G1501: The IEA was established to provide competitive and educational opportunities through equestrian athletics. Good horsemanship and honorable participation are priorities at every event. It is the responsibility of all attendees to foster a spirit of belongingness, an atmosphere of community enjoyment, and a mutual respect for all participants and their equine partners. All attendees must commit to the following oath:

Oath: (To be publicly stated at the start of all IEA events)

In representation of the participants at this event, I promise to respect and abide by the governing rules of the Interscholastic Equestrian Association and to represent myself, my team, and this association in the spirit of good horsemanship and honorable competition.

## **Directions to Show**

*200 Roxbury Station Rd, Phillipsburg, NJ 08865*

*Across from Tipton's Tavern*

*The show is being held in the lower barn.*

## **Food Concessions**

Breakfast and Lunch served by the Families of  
Top Notch Equestrian Centre

# Hunt Seat Class Descriptions

## Jumping Classes

### **CLASS H1. Varsity Open Equitation Over Fences 2'6":**

- Open to riders in grades 9-12.
- Riders should be capable of jumping 3'- 3'6" on a familiar horse at home.
- Riders must have a minimum of one year of professional instruction over fences.
- Coaches should be confident these riders will safely perform over a 2'6" equitation course on an unfamiliar horse.
- Riders participating in open equitation over fences are expected to compete throughout the season in open flat.

To be eligible for post-season competitions in individual classes riders must have accumulated the required points and participated in a minimum of two (2) open flat classes.

### **CLASS H3. Varsity Intermediate Equitation Over Fences 2':**

- Open to riders in grades 9-12.
- Riders should be capable of jumping 2'6"- 3' on a familiar horse at home.
- **Intermediate riders are not allowed to have shown over fences higher than 3' (0.90 meters) at any Section 1 or Section 2 competition in any discipline (Rule G3101).**
- **Riders who have won ten (10) or more blue ribbons at 3' (0.90 meters) at any Section 1 or Section 2 competition in any discipline are not eligible for intermediate classes (Rule G3101).**
- Riders must have a minimum of one (1) year of professional instruction over fences.
- Coaches should be confident these riders will be able to safely perform over a 2' equitation course on an unfamiliar horse.
- Riders participating in intermediate equitation over fences are expected to compete throughout the season in intermediate flat or open flat.

To be eligible for post-season competition in individual classes riders must have accumulated the required points and participated in a minimum of two (2) intermediate or open flat classes.

### **CLASS H5. Junior Varsity Novice Equitation Over Fences X-rails:**

- Open to riders in grades 9-12.
- Riders should be capable of jumping 2'-2'6" on a familiar horse at home.
- **Novice riders are not allowed to have shown over fences higher than 2'6" (0.75 meters) at any Section 1 or Section 2 competition in any discipline (Rule G3101).**
- **Riders who have won ten (10) or more blue ribbons at 2'6" (0.75 meters) at any Section 1 or Section 2 competition in any discipline are not eligible for novice classes (Rule G3101).**
- Riders must have a minimum of one (1) year of professional instruction over fences.
- Coaches should be confident these riders will be able to safely perform over a x-rail equitation course on an unfamiliar horse.
- Riders participating in novice equitation over fences are expected to compete throughout the season in novice flat or intermediate flat.

To be eligible for post-season competition in individual classes riders must have accumulated the required points and participated in a minimum of two (2) novice or intermediate flat classes.

### **CLASS H9. Future Intermediate Equitation Over Fences 2':**

- Open to riders in grades 4-8 who meet the criteria for hunt seat Class H1 or Class H3.
- Riders participating in future intermediate equitation over fences are expected to compete throughout the season in future intermediate flat.

To be eligible for post-season competition in individual classes riders must have accumulated the required points and participated in a minimum of two (2) intermediate flat classes.

### **CLASS H11. Future Novice Equitation Over Fences X-rails:**

- Open to riders in grades 4-8 who meet the criteria for hunt seat Class H5.
- Riders participating in future novice equitation over fences are expected to compete throughout the season in future novice or future intermediate flat.

To be eligible for post-season competition in individual classes riders must have accumulated the required points and participated in a minimum of two (2) novice or intermediate flat classes.

## Flat Classes

### **CLASS H2. Varsity Open Equitation on the Flat:**

- Open to riders in grades 9-12.
- Riders should be capable of performing Hunt Seat Tests 1 - 16.

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H4. Varsity Intermediate Equitation on the Flat:**

- Open to riders in grades 9-12.
- Riders should be capable of performing Hunt Seat Tests 1 - 13.

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H6. Junior Varsity Novice Equitation on the Flat:**

- Open to riders in grades 9-12.
- These riders should be capable of performing Hunt Seat Tests 1 - 10.

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H7. Junior Varsity Beginner Equitation on the Flat - Walk/Trot/Canter:**

- Open to riders in grades 9-12 who are not eligible for novice level jumping classes, but are experienced enough to canter an unfamiliar horse in a group.
- These riders should be capable of performing Hunt Seat Tests 1 - 7.
- **Beginner riders are not allowed to have shown over fences higher than 2' (0.60 meters) in any Section 1 or Section 2 competition in any discipline (Rule G3101).**
- To be eligible for Class 7, a rider must have at least one year continuous professional instruction, must demonstrate proficiency at the trot and canter, and be capable of competing on a variety of unfamiliar horses.
- **Riders may not cross-enter into Class H8 Walk/Trot.**

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H8. Junior Varsity Beginner Equitation on the Flat - Walk/Trot:**

- Open to riders in grades 9-12 **who meet criteria for Class H7 but are not yet ready to compete on an unfamiliar horse at a canter.**
- To be eligible for Class H8, riders must have at least six (6) months continuous professional instruction, must demonstrate proficiency at a trot, and must be capable of competing on a variety of unfamiliar horses.
- These riders should be capable of performing Hunt Seat Tests 1 - 5.
- Individual points will be tracked in Class 8 Walk/Trot for post-season qualification.
- No team points will be awarded in Class 8 Walk/Trot during regular or post-season shows.
- **Riders may not cross-enter Class H7 Walk/Trot/Canter.**

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H7x / H8x. Junior Varsity Beginner Equitation on the Flat - Walk/Trot Warm-Up:**

Optional offering that can combine with Future Class H13x / H14x. Open only to riders competing at that competition in Class H7 or Class H8. No individual or team points will be awarded.

### **CLASS H10. Future Intermediate Equitation on the Flat:**

- Open to riders in grades 4-8 who are capable of performing Hunt Seat Tests 1 - 13.

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H12. Future Novice Equitation on the Flat:**

- Open to riders in grades 4-8 who are capable of performing Hunt Seat Tests 1 - 10.

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H13. Future Beginner Equitation on the Flat - Walk/Trot/Canter:**

- Open to riders in grades 4-8 who meet the eligibility requirements of hunt seat Class H7.
- Riders should be capable of performing Hunt Seat Tests 1 - 7.
- **Riders may not cross-enter into Class H14 Walk/Trot.**

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

### **CLASS H14. Future Beginner Equitation on the Flat - Walk/Trot:**

- Open to riders in grades 4-8 who meet the eligibility requirements of hunt seat Class H8.

- To be eligible for Class H14, riders must have at least six (6) months continuous professional instruction, must demonstrate proficiency at a trot, and must be capable of competing on a variety of unfamiliar horses.
- These riders should be capable of performing Hunt Seat Tests 1 - 5.
- Individual points will be tracked in Class 14 Walk/Trot for post-season qualification.
- No team points will be awarded in Class 14 Walk/Trot during regular or post-season shows.
- **Riders may not cross-enter Class H13 Walk/Trot/Canter.**

To be eligible for post-season competition in individual classes riders must have accumulated the required points.

**CLASS H13x / H14x. Future Beginner Equitation on the Flat - Walk/Trot Warm-Up:**

Optional offering that can combine with JV Class H7x / H8x. Open to riders competing in Class H13 or Class H14. No individual or team points will be awarded.

## **Championship Class**

*(Optional offering and does not count for points)*

Varsity Open Championship Class - The top varsity open riders as determined by points and placings within the show are eligible for this class. Varsity Open Championship (VOC) classes, when offered at regular point show, will not count toward individual points for nationals finals qualification. The class requires a minimum of six (6) riders, and should be limited to the top ten (10). Riders must be eligible to compete in varsity open over fences (2'6") to be eligible for this championship class. The class may be run using the same mount for both phases of the competition, or a separate draw may be done for each phase. The judge may choose to implement any additional testing after the completion of the two mandatory phases. Phase 1 - Riders will be judged over an advanced equitation course with 2'6" jumps. Hunt Seat Tests 1 - 16 may be asked. Phase 2 - Riders will also compete on the flat and may be asked to perform any of tests 1 - 16.

## **Hunt Seat Tests Rule H3304**

A rider must be prepared to perform the test appropriate for the class in which the rider is participating. Riders may be asked to perform the following tests collectively or individually during a show or competition. A hunt seat judge may choose from the following tests using test 1 - 5 for beginner walk/trot riders, 1 - 7 for beginner walk/trot/canter riders, tests 1 - 10 for novice riders, tests 1 - 13 for intermediate riders, and tests 1 - 16 for open riders. Instructions for performance of the test must be publicly announced. Any one or combination of appropriate or equivalent tests may be used.

**Tests 1 - 5 (Beginner Walk/Trot)**

1. Asked an appropriate horsemanship question that is tailored to the rider's ability level
2. Halt
3. Sitting trot
4. Two point position at the walk and/or trot
5. Figure eight at trot, demonstrating change of diagonals

**Tests 1 - 7 (Beginner Walk/Trot/Canter)**

6. Figure eight at canter on correct lead, demonstrating simple change of lead
7. Change horses (additional warm-up jumps will be at the judge's discretion)

**Tests 1 - 10 (Novice)**

8. Ride without stirrups at the trot
9. Jump a shortened course
10. Trot a jump

**Tests 1 - 13 (Intermediate)**

11. Ride without stirrups at the canter
12. Change leads on a straight line, demonstrating simple change of lead
13. Half-turn on forehand and/or half-turn on haunches

**Tests 1 - 16 (Open)**

14. Canter on the counter lead
15. Hand gallop
16. Jump without stirrups

Jumping tests should only be used in over fences classes. When riders are asked to switch horses, additional warm-up jumps will be at the judge's discretion.

# Hunt Seat Time Schedule

7:30 Schooling of Over fences horses

8:30 Draw for Over fences horses

9:00 Coaches Meeting

9:30 Competition Begins:

H1. Varsity Open o/f 2'6"

H3. Varsity Intermediate o/f 2'

H9. Future Intermediate o/f 2'

H5. Junior Varsity Novice o/f x-rails

H11. Future Novice o/f x-rails

Warm up all Flat horses

H2. Varsity Open on the flat

H4. Varsity Intermediate on the flat

H10. Future Intermediate on the flat

H6. Junior Varsity Novice on the flat

H12. Future Novice on the flat

H7x/H8x. Junior Varsity Beginner Walk/Trot Warm-Up

H13x/H14x. Future Beginner Walk/Trot Warm-Up (Optional)

H8. Junior Varsity Beginner on the flat- Walk/Trot

H7. Junior Varsity Beginner on the flat- Walk/Trot/Canter

H14. Future Beginner on the flat- Walk/Trot

H13. Future Beginner on the flat- Walk/Trot/Canter

# General Rules

## Responsibility:

In exchange for entrance to and participation in the show, this entry constitutes an agreement and affirmation that the team making it, and each of its riders, coaches, trainers, and representatives shall accept and abide by the Rules and Regulations of the IEA and of the Show, and that each rider, coach and Team: (1) is a member in good standing of IEA, (2) is eligible as entered, and (3) will accept as final all rulings of IEA and the show steward (or committee) with respect to their conduct. **Also, through participation each rider, rider's parents/legal guardians, coach, trainer, and participant acknowledges THAT HORSES ARE INTRINSICALLY DANGEROUS AND UNPREDICTABLE AND CAN CAUSE SERIOUS INJURY OR DEATH**, thus each agrees to indemnify, defend and hold harmless IEA, its officers, directors, members, employees, Executive Director, National Steward, agents and representatives, the Event Host Coordinator, the host team and facility, the show stewards, stewards committee members, the show judges, the show secretary, all show organizers and officials, all medical personnel, and all persons, stables, and others providing facilities, horses or equipment for the Show, other riders, coaches, teams and team sponsoring institutions, from any claim, action or suit, for injury, property damage or death sustained by the individual, rider, entity, coach, trainer, or participant while traveling to, from and around the show, while staying in the city for the show, during participation in the show and while at the show. **This entry constitutes an acceptance of the hired officials at this event.**

## Entries:

G4105 In zones that ARE split into regions, the EHC must guarantee at least one entry per class to every team within their region entering before the priority entry closing date. (See Rule G5313) In zones that are NOT split into regions, the EHC must be prepared to accommodate at least twelve (12) riders in each class offered.

G4105.1 Once a team has fulfilled its hosting obligation to the region per Rule G4105, the coach may consult with the zone administrator to approve additional shows limiting entries in any fair and equitable manner. The zone administrator may also grant additional and priority entries to riders from the host team. The total number of rides from the host team may not exceed 50% of the total number of rides entered in the show.

**A team roster showing proof of rider eligibility must be included with the entry form per Rule G5311.**

Entries will be accepted on a first received basis with full payment until all spots are filled and may be limited in any fair way. Once the closing date has passed, additional entries may not be accepted or added.

Each individual will be charged **\$45** per class. There is no entry fee for Varsity Open Championship if offered. One rider in each class should be marked as the priority entry. Scratches can be made with full refund before closing date. After the closing date, entry fees will only be refunded if a substitute team or rider can fill the opening.

The region priority entry period ends with the opening of general entries to other regions and/or zones. Entries from teams within the priority region received after the opening of the general period will be handled as general entries.

**Riders who become eligible after the closing date may not enter, even as a substitute.**



Is this a region-only show? NO

If no, what other regions are permitted in the general entry period? ALL

What fair and equitable method of entry limitations will be followed? (Any entry limits must accommodate the minimum requirement of 1 rider per class per team in the hosting region entered by region priority entry closing date.)

- 1) Priority riders (1 rider per class per team)
- 2) Ride count caps - choose **one** method:
  - \_\_\_ rides per team (total rides including all levels - upper / futures - being hosted)
  - \_\_\_ over fences rides and \_\_\_ flat class rides
  - \_\_\_ upper school riders and \_\_\_ futures riders

3) 200 Rides Limit

Region priority entry opening date: Aug 23, 2023

Region priority entry closing date: September 6, 2023

General entry opening date: September 7, 2023

General entry closing date: September 20, 2023

The general entry period may close earlier if classes fill to capacity with permission of the Membership Office.

Checks should be made payable to Top Notch Equestrian Team or TNET.

### Hunt Seat Format:

The general format will follow the Rules and Regulations as established by the IEA unless otherwise stated. However, if a topic is not covered by these Rules and Regulations, the rules and regulations of the Intercollegiate Horse Show Association ("IHSA") and then, if not resolved, the rules of the appropriate national governing body (NGB).

All horses will be provided by the host team. Horses and Order of Go will be assigned by a random draw on the day of competition. Before jumping classes, each rider will be allowed **only two** warm-up fences, in the pattern posted by the show steward. Warm-up fences may only be changed by a steward or show official. All classes will be judged on equitation, and faults of the horse will not be judged. If a horse should perform so poorly that it is impossible to fairly judge the rider, the judge may request a re-ride. All requests for re-rides will be determined by the steward.

-All riders must wear ATSM approved protective headgear whenever mounted.

### Hunt Seat Awards:

-The Leading Rider Award will be given to the winner of the Varsity Open Championship (if offered).

-**Team Championship:** Each team will designate one point rider for each class in the Varsity and Junior Varsity and Future divisions. Different riders may be designated for flat and fences. A champion and reserve will be awarded to (1) The High Point Upper School Team and (2) The High Point Futures Team. Points will be awarded as follows: 1st=7 points, 2nd=5 points, 3rd=4 points, 4th=3 points, 5th=2 points, 6th=1 point.

- **Sportsmanship Award (G4504):** The EHC will present a sportsmanship award to a youth member chosen by the show steward. The show steward will select from nominations received throughout the day from any show official or IEA member. The award should be given to the youth member (rider or junior education member) who, during the course of the show and competition, best demonstrated the true meaning of sportsmanship as defined in Rule G1501. The recipient may be a competitor or noncompetitor.

-**Horse of the Show Award (G4505):** The EHC of each regular IEA sanctioned show will award the "Horse of the Show" to be chosen by the judge and/or show steward. The award should be given to the horse, regardless of points earned during the course of competition, who best demonstrated fair and generous treatment toward its riders.

**Questions:** Call (908) 319 4379 or email [pkmerrill0968@gmail.com](mailto:pkmerrill0968@gmail.com) - Paula K. Merrill

# UPPER SCHOOL Hunt Seat Entry

**Email to:**  
**Pkmerrill0968@gmail.com**

**IEA Show # HB11036**

**Name of Team** \_\_\_\_\_

**Team Contact** \_\_\_\_\_

**Email** \_\_\_\_\_

**Phone** \_\_\_\_\_

If more than 1 rider is entered per class, designate numerical order of priority in Priority Entry column

	<b>Priority Entry</b>	<b>Weight under 100</b>	<b>Weight over 150</b>	<b>Weight over 200</b>	<b>Height under 5'</b>	<b>Height over 5' 8"</b>	<b>V Open o/f</b>	<b>Varsity Open Flat</b>	<b>Varsity Int o/f</b>	<b>Varsity Int Flat</b>	<b>JV Novice o/f</b>	<b>JV Novice Flat</b>	<b>JV Beginner WTC</b>	<b>JV Beginner WT</b>	<b>JV Beginner WT (Optional)</b>	<b>Fees</b>
<b>Rider Name</b>							<b>H1</b>	<b>H2</b>	<b>H3</b>	<b>H4</b>	<b>H5</b>	<b>H6</b>	<b>H7</b>	<b>H8</b>	<b>H7x /H8x</b>	
<b>Total Amount Due:</b>																

**A team roster showing proof of rider eligibility must be included with the entry form per rule 5314.**

**Total Amount Enclosed:** \_\_\_\_\_

In exchange for entrance to and participation in the show, this entry constitutes an agreement and affirmation that the team making it, and each of its riders, coaches, trainers, and representatives shall accept and abide by the Rules and Regulations of the IEA and of the Show, and that each rider, coach and Team: (1) is a member in good standing of IEA, (2) is eligible as entered, and (3) will accept as final all rulings of IEA and the show steward (or committee) with respect to their conduct. Also, through participation each rider, rider's parents/legal guardians, coach, trainer, and participant acknowledges THAT HORSES ARE INTRINSICALLY DANGEROUS AND UNPREDICTABLE AND CAN CAUSE SERIOUS INJURY OR DEATH, thus each agrees to indemnify, defend and hold harmless IEA, its officers, directors, members, employees, Executive Director, National Steward, agents and representatives, the Event Host Coordinator, the host team and facility, the show stewards, stewards committee members, the show judges, the show secretary, all show organizers and officials, all medical personnel, and all persons, stables, and others providing facilities, horses or equipment for the Show, other riders, coaches, teams and team sponsoring institutions, from any claim, action or suit, for injury, property damage or death sustained by the individual, rider, entity, coach, trainer, or participant while traveling to, from and around the show, while staying in the city for the show, during participation in the show and while at the show. This entry constitutes an acceptance of the hired officials at this event.

The Interscholastic Equestrian Association (IEA) recognizes the health and safety of participants as a top priority, and will continue to define important safety measures in response to COVID-19. However, participants, attendees, vendors and all others who may be physically present at an IEA event must be aware and acknowledge that attendance at any group sporting event carries with it the risk of exposure to airborne viruses, including COVID-19. By signing below, you acknowledge the inherent risks, including the public health risk presented by the Coronavirus, of participation/attendance in a group sporting event, and you specifically agree that IEA cannot guarantee your personal physical safety and cannot be held liable for participants' or attendees' possible exposure to viral disease.

Programs may be modified or suspended immediately and without notice because of force majeure causes beyond the IEA's reasonable control and occurring without its fault or negligence including, but not limited to, acts of god, fire, wars, governmental action, terrorism, epidemic, pandemic, or any other event beyond the IEA's control.

It is the responsibility of the team coach(es) to confirm that they, their riders and attending family members have self-monitored their temperature once daily prior to entering the competition grounds. Anyone with a temperature of 100.4° F or higher may not enter the facility.

**Coach's Signature:** \_\_\_\_\_





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For more information on becoming an IEA Member Partner or Sponsor, contact Megan Taylor at [megan@rideiea.org](mailto:megan@rideiea.org). Last Updated: 07-24-23